



## GENESEE COUNTY PURCHASING DEPARTMENT

ROOM 200, COUNTY ADMINISTRATION BLDG.  
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**ERIC F. HOPSON**  
Purchasing Director

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September 17, 2009

### **ADDENDUM #2**

## **REQUEST FOR PROPOSALS (RFP) #09-020 ENERGY EFFICIENCY AND CONSERVATION CONSULTING SERVICES**

1. The due date of the above referenced RFP has been extended to Tuesday, September 22, 2009 at 11:00 a.m.
2. In RFP #09-020, Attachment 2 – MODEL EQUITY & DIVERSITY PLAN , was posted to the website and is not contained in the RFP.
3. Section 3. Additional Terms & Conditions, item 9 was inadvertently excluded. Therefore, item 9. does not exist.
4. In Section 3.23 and 3.24, all references to GCMPC should read “County”.
5. In Section 3.25, the reference to Section 6. Evaluation Criteria and Selection Procedure, should read as follows:  
  
“...Section 9. Evaluation Criteria and Selection Procedure.”
6. In Section 3. Additional Terms & Conditions, item 33 should read as follows:  
  
33. **Contract Period:** The resulting contracts will vary as it relates to contract term. However, the initial contract will have a sufficient term to allow for the successful completion of required tasks by December 21, 2009. The performance based contract for the provision of services in Phase 2, will have a negotiated contract term based on the merits of the successful proposal and the reasonableness of the term for the County.
7. In RFP #09-020, Section 3. Additional Terms & Conditions, item 35 should read as follows:  
  
35. **Contract Payment Schedule:** Payment for the EECS contract, entered into as a result of this RFP, will be made after the Energy Efficiency and Conservation Strategy (EECS) is approved by the U. S. Department of Energy. All payment

terms for the Phase 2 initiatives will be negotiated by the County and the Contractor. The proposer is invited to propose an alternative payment schedule.

8. In Section 5. Information Required From Proposers (Proposal Format), **Project Approach**, Tab 18., Additional Information, the following requirement has been added:

- Indicate how your firm intends to engage the participation of local businesses in providing the services required in this solicitation.

9. In Section 9. Evaluation Criteria and Selection Procedure, the 1<sup>st</sup> paragraph should read as follows:

It is the intent of Genesee County to conduct a fair and comprehensive evaluation of proposals received. The Contract will be awarded to the proposer who submitted a proposal that is most advantageous to Genesee County. All proposals will be evaluated based on the evaluation criteria as seen below and ranked by total score. **Each criterion will be scored based upon the points indicated.**

10. In Section 9. Evaluation Criteria and Selection Procedure, letter F should read as follows:

- F. Experience providing similar services to Government Entities & the proposed plan to include subcontractors.

**Indicate on the Signature Page item #5 and the exterior of the envelope containing your proposal:**

**“ADDENDUM #2 RECEIVED”**

**ALL PROPOSALS MUST BE RECEIVED AT:  
GENESEE COUNTY PURCHASING DEPARTMENT  
1101 BEACH STREET, ROOM 200  
FLINT, MI 48502**

*Eric F. Hopson*

Eric F. Hopson, Purchasing Director  
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