



GENESEE COUNTY PURCHASING DEPARTMENT

ROOM 200, COUNTY ADMINISTRATION BLDG.
1101 BEACH STREET
FLINT, MICHIGAN 48502

TELEPHONE
(810) 257-3030
FAX
(810) 257-3380

ERIC F. HOPSON
Purchasing Director

CINDY CARNES
Purchasing Manager

July 13, 2009

ADDENDUM #1

REQUEST FOR PROPOSALS (RFP) #09-017 COMPRESSOR INSPECTION & OVERHAUL FOR CenTraVac® WATER COOLED CHILLER

1. Please include the attached pre-proposal meeting minutes, questions, and answers as part of the above referenced RFP.
2. In RFP #09-017, Scope of Work., page 9 , should read as follows:

Revised SCOPE OF WORK

The inspection and overhaul for the Trane Centrifugal Water Chiller, model number CVHE025FAJ, serial number L86G39414, will address the following:

- Gaskets and Seals
- Bearings
- Compressor Motors

Replace the rupture disc on Chiller 1 and Chiller 2 with a relief valve assembly, and install vent piping to conform to current code requirements including venting the purge unit.

3. In RFP #09-017, Minimum Qualifications of Offerors, page 9, has been revised to include the following:

Revised MINIMUM QUALIFICATIONS OF OFFERORS

5. Technician(s) providing the service must have a current Arc Flash certification and wear appropriate protective gear.

4. Include with your proposal response the attached revised Financial Proposal Form.

Indicate on the Signature Page item #5 and the exterior of the envelope containing your proposal:

“ADDENDUM #1 RECEIVED”

**ALL PROPOSALS MUST BE RECEIVED AT:
GENESEE COUNTY PURCHASING DEPARTMENT
1101 BEACH STREET, ROOM 200
FLINT, MI 48502**

Eric F. Hopson _____

Eric F. Hopson,
Purchasing Director
G:/bid2/2009/09-017add1

PRE-PROPOSAL MEETING
RFP 09-017 Compressor Inspection and Overhaul
for CenTranVac® Water Cooled Chiller
July 9, 2009, 9:00 a.m.

Genesee County Staff Present:

Cindy Carnes, Genesee County Purchasing
Roger Haas, Genesee County Building Grounds
Jim Miller, Genesee County Building Grounds

Others Present:

Kevin Ritsen, ATI Group
Jim Vanderlaan, ATI Group
James Kurnik, Nelson Trane
Jeff Morris, William E. Walter

Ms. Cindy Carnes, Genesee County Purchasing Manager, opened the meeting with introductions. Ms. Carnes stated the importance of reading through the RFP in its entirety. Then proceeded to review and clarify the information in the request for proposals which needs to be included in the submitted proposals in order to be considered a responsive proposal.

- This is a mandatory meeting, the company name must be on the sign-in sheet to be able to submit a proposal for review.
- Due Date of Proposals: Thursday, July 23, 2009 by 11:00 a.m. (EDT).
- Submit one original two copies and an electronic copy of the proposal response.
- Instructions to Proposers pages 3 & 4 lists the items required for a responsive proposal.
- Page 9 lists the Minimum Qualifications of Offerors.
- Page 11, a Performance Bond will be required of the successful proposer.
- Pages 12 & 13 Proposal Requirements and Content Format. It was stated that the items listed in this section must be included as part of the proposal response.
- Financial Proposal Form, page 14. A total price is requested for the work stated in the Scope of Work as well as pricing for time and materials should there be additional work that needs to be completed.

Mr. Roger Haas, Genesee County Director of Maintenance and Construction summarized Scope of Work. The chiller was leak tested several months ago which led to this RFP, we know that there are leaks and this job is essentially to fix the leaks. The Scope of Work and list of parts included is from the testing that was done. Should there be other work needed at the time the Chiller is open we will address those items as needed.

Q1. What is the age of the unit?

- A1. About 1986
- Q2. Is it 1.3 refrigerants?
- A2. The model and serial numbers are available to get that information, see page 9.
- Q3. Are there any special access requirements or check in and check out with the tools.
- A3. There will be Building and Grounds staff available to assist you with access to the mechanical area.

The meeting continued with a site evaluation.

During the site evaluation it was determined that R11 refrigerant in used and venting will be required during the installation. Both Chiller 1 and Chiller 2 have a rupture disc. An addition to the scope of work will include replacing the rupture disc with a relief valve assembly on both units. Also required as part of the Minimum Qualifications of Offerors will be that staff working on site is arc flash certified and is wearing proper protective gear.

**Revised FINANCIAL PROPOSAL FORM
GENESEE COUNTY RFP #09-017**

**COMPRESSOR INSPECTION & OVERHAUL for
CenTraVac® WATER COOLED CHILLER**

The total price proposed shall include all labor, material, equipment, office and field overheads, profit, insurance, etc., necessary to cover all finished work as specified in the Scope of Work.

Price to replace both rupture discs and install vent piping:

\$ _____

Total Price for Inspection & Overhaul (Parts & Service):

\$ _____

Price for pound of refrigerant

\$ _____

In the event that additional modifications are required, provide time and material charges:

Markup on purchased materials _____ %

Trade or Job Classification

Hourly Rate

_____ \$ _____

_____ \$ _____

_____ \$ _____

Overhaul will be completed in _____ day(s).

Company Name _____